



Downtown Pigeon Management Program

Funded by the Tourism Task Force
Through Why Not Dodge Sales Tax Funds

Purpose and Mission

The purpose of this program is to safely, effectively and responsibly exclude pigeons from residing in and around properties in the Main Street district. This program also allows for the cleanup and restoration of those areas damaged by pigeon infestation.

Strategy

This program is designed to achieve its purpose by providing an attractive financial incentive for current and prospective property owners in the downtown area. This incentive includes a 50/50 matching grant to be used for pigeon management.

Program Eligibility

The program is available to commercial properties in the Dodge City downtown commercial area that are in good current standing with their property taxes and utilities. Tenants who do not own the property must have a signed lease agreement and must submit a completed *Letter of Property Owner Approval* with their application. Applicants must remain a member or agree to become a member for a 5-year term. Decisions on applications for this program are based on the criteria outlined in this document. Each application/request will be considered solely on its merits, without regard to age (provided the applicant is of age as prescribed by law), color, creed, marital status, national origin, political party affiliation, race or sex of the applicant(s).

Eligible Use of Funds

Improvements eligible for funding include, but are not limited to, the following:

- Pigeon management
- Clean up and restoration of pigeon damaged areas

Ineligible Use of Funds

The following improvements are not eligible for funding:

- Construction performed or placed under contract prior to approval of the project application

Application and Financing

Applications will be judged on a competitive basis. Once approved, private funds will be equally matched with program funds. Meaning, once the property or business owner has submitted receipts showing their investment for 50 percent of the project, Main Street Dodge City will then grant the individual the remaining 50 percent of expenses, up to \$500 per calendar year.

Grant Application Process

In order to be considered for funding under this program, an eligible applicant must submit a completed application and follow the application process as listed below:

1. Meet with the Main Street coordinator, or such other person the coordinator may designate, to determine if the grant program is applicable to the project.
2. Submit necessary paper work to Development Services with the City of Dodge City, (620)225-8105.
3. Turn in the completed application with all required attachments, including two cost estimates, to the Main Street coordinator. If the proposed work can be completed by local professionals, it is encouraged bids be sought from Dodge City or Ford County vendors. Applicants must work with a licensed pest control professional or business for pigeon management and a licensed contractor for building repairs. Preference shall be given to the lowest qualified bid. Please include current photographs of the building.
4. The Main Street Dodge City board will review the project and the application to determine eligibility and the amount to be granted within 30 days of the submission of all required information. Applications will be judged on a competitive basis. The board may request additional information if it considers the information supplied by the applicant to be insufficient.
5. Once all project information has been submitted, and if approval has been given for the grant, the Main Street coordinator will notify the applicant and schedule a time to sign the appropriate documents.
6. Upon receipt of evidence documenting actual project costs, Main Street Dodge City shall have 30 days to confirm that such project costs were incurred. Within 30 days after all the requirements set forth are met, Main Street Dodge City will provide payment for the cost incurred, up to the amount designated in the grant.

Maintenance of Improvements

Recipients of grant money are required to maintain the funded improvements for a period of no less than three years from date of completion. The improvements are to be kept in good repair and in compliance with all applicable codes. Main Street Dodge City will make inspections throughout the compliance period to monitor compliance with the terms of the grant approval. The applicant is responsible for any cleanup associated with the pigeon management program. If during such inspections, Main Street Dodge City determines the grant recipient failed to comply with the terms of grant, the recipient will be required to reimburse Main Street Dodge City for the full amount of the grant

Note:

The worthiness of the applicant's project, as determined by the Main Street Dodge City board of directors and the previously mentioned criteria, will determine approval or denial of a grant. The committee for this grant program reserves the right to waive any of the above requirements should any of the above requirements become a deterrent to economic development or the worthiness of a project. Any information contained in this document, including program terms, conditions and availability is subject to change without notice.